

Straits International School, Penang Campus 海峡国际学校, 槟城校区

How to Enrol and Admissions Process 报名和招生流程

1. Application 申请

Submit the Registration Form together with the RM1,600 Application Fee and supporting documents to Admissions.
向招生办公室提交申请表以及 RM1,600 注册费和证明文件

2. Entrance Assessment* 入学评估

Book a placement test or trial class with the Admissions team to assess if the application year group and pace of learning are appropriate for your child and that they have the potential to be happy and thrive in the school.

与招生团队预订分班测试或试听课程, 以评估申请年级和学习进度是否适合您的孩子, 以及他们是否有潜力在学校快乐和成长。

Application into Nursery to Year 2 申请入幼年级至二年级

Book a **1-day trial class** from 10.45am to 2.45pm (2.00pm on Friday) according to the trial schedule. Nursery and Reception children will be 30-40 minutes session only. Children attend trial class in comfortable wear and bring along their water tumbler to keep hydrated. Breakfast and lunch during the trial day will be provided as complimentary.

根据试听时间表, 预订上午 10.45 至下午 2.45 (周五下午 2.00) 为期 1 天的试听课程。幼儿 (初) 和幼儿 (高) 的儿童仅限三十至四十分钟的课程。孩子们穿着舒适的衣服参加试听课, 并携带水杯以保持水分。试用期间免费提供早餐和午餐。

Application into Year 3 to Year 10 申请入三年级至十年级

Book a **2-hours placement test** according to the test schedule. The placement test consists of computer-based entrance test in English and Mathematics, as well as an informal interview with the Head of Primary/ Secondary. These tests can be conducted Mondays to Friday weekly.

根据考试时间表预约 2 小时的分班考试。分班考试包括英语和数学机考入学考试, 以及与小学/中学校长的非正式面试。这些测试可以每周周一至周五进行。

3. Assessment Outcomes** 评估结果

Results will be released and sent via email within three (3) working days after the assessment. The Admissions team will give parents a call to verbally inform the outcome on the following day of assessment. There are 4 possible outcomes:

结果将在评估后三 (3) 个工作日内发布并通过电子邮件发送。招生团队将在评估第二天给家长打电话口头告知结果。有 4 种可能的结果:

A) An **offer is made** according to the application year group.

根据申请年级提供录取通知书。

B) An offer is made by **placing the candidate in a lower year group / offering EAL supports / requiring shadow teacher** based on the assessment results in the interests of school and the child.

根据学校和孩子的利益, 根据评估结果将候选人置于低年级组/提供 EAL 支持/要求影子老师来发出录取通知。

C) It is reported that the **applicant is not yet ready for admission to the school and recommendations are made for action before retesting**. No retest fee is required if the retest is within six (6) months. A retest after 6 months will require an additional fee of RM1,600.

据报道, 申请人尚未做好入学准备, 建议在重新测试前采取行动。如果在六 (6) 个月内重考, 则无需缴纳重考费用。6 个月后重新测试将需要额外缴纳 RM1,600 的费用。

D) It is explained that **the school's programme and curriculum are not appropriate** for the applicant.
说明学校的课程和课程不适合申请人。



4. Acceptance of Offer 接受入学要约

Parents are required to respond to offer letters within seven (7) days by completing the enrolment procedure.
家长必须在七 (7) 天内回复录取通知书并完成注册程序。

5. Enrolment Payment & Paperwork 入学付款和手续

To confirm a place in the school, parents are required to pay full school fees according to the Pro Forma Invoice given with the Acceptance Offer Letter. The recommended payment methods are **online transfer, cheque or cash**.

为了确认学校的入学名额，家长必须根据录取通知书随附的形式发票支付全额学费。推荐的付款方式是网上转账、支票或现金

Parents also need to complete and return the **Admissions Agreement, Insurance Form with the necessary documents and photographs** to complete the enrolment procedure.

家长还需要填写并交回《入学协议》、《保险表》以及必要的文件和照片，以完成入学程序。

6. Books, Uniforms & Shoes 书籍、制服和鞋子

New students can purchase the school's uniform, textbooks and exercise books from the bookstore. A photograph of new students in uniform will be taken for creating a student ID card.

新生可以从书店购买学校的校服、课本和练习册。新生穿着校服的照片将用于制作学生证。

New students are required to purchase appropriate school shoes and swimming suit according to the shoes guideline and swimming letter given via email.

新生必须根据电子邮件中提供的鞋子指南和游泳信购买合适的学生鞋和泳衣。

7. First Day of Schooling 开学第一天

On the first day of schooling, new students report themselves to the Admissions team on the ground floor reception area.

开学第一天，新生向招生团队报到位于一楼接待区

Additional Notes 补充笔记:

Entrance Assessment* 入学评估

It is understood that candidates will have different school backgrounds and different levels of English; the assessment attempts to measure a candidate's potential to learn and develop. All candidates are assessed in a similar way so that decisions about class groupings can be made.

据了解，候选人会有不同的学校背景和不同的英语水平；该评估试图衡量候选人的学习和发展潜力。所有考生都会以类似的方式进行评估，以便做出班级分组的决定。

Assessment Outcomes 评估结果**

In the event of the school not accepting the applicant and no retest required, the 70% of the RM1,600 registration fee can be refunded accordingly.

如果学校不接受申请人且无需重新考试，则可相应退还 RM1,600 报名费的 70%。



Schooling Hours 上课时间

Year Group 年级组	School Hour 课时
Nursery & Reception 幼儿 (初) 和幼儿 (高)	07:30am – 3:00pm 上午 07:30 – 下午 3:00 3:00pm – 3:45pm* Co-Curricular Activities (optional) 下午 3:00 – 下午 3:45* 课外活动 (可选) 3:45pm – 5:00pm After School Club (optional) 下午 3:45 – 下午 5:00 课后俱乐部 (可选)
Year 1 to Year 6 一年级至六年级	07:30am – 3:00pm 上午 07:30 – 下午 3:00 3:00pm – 3:45pm* Co-Curricular Activities 下午 3:00 – 下午 3:45* 课外活动 3:45pm – 5:00pm After School Club (optional) 下午 3:45 – 下午 5:00 课后俱乐部 (可选)
Year 7 to Year 11 7 年级至 11 年级	07:30am – 3:00pm 上午 07:30 – 下午 3:00 3:00pm – 4:00pm* Co-Curricular Activities 下午 3:00 – 下午 4:00* 课外活动 4:00pm – 5:00pm - After School Club (optional) 下午 4:00 – 下午 5:00 课后俱乐部 (可选)
All Year Groups (Fridays) 所有年级 (周五)	Early Dismissal at 2:00 pm* 下午 2:00 提早放学 2:15 pm – 5:00 pm After School Club (optional) 下午 2:15 – 下午 5:00 课后俱乐部 (可选) <i>*staggered finishing between 2:00 pm – 2:15 pm</i> 下午 2:00 至 2:15 之间交错完成

*staggered finishing between 3:45pm – 4:00pm 下午 3:45 至 4:00 之间交错完成

* Year 1 to 11 students are required to attend co-curriculum from 3:00 pm - 4:00 pm. 1 至 11 年级的学生必须参加下午 3:00 至 4:00 的课外活动。

Co-Curriculum (Extra Activities) 课外活动 (额外活动)

SIS offers a variety of co-curriculum activities for students from Year 1 onwards. Students or parents can choose the preferred activities from the options list at the beginning of term.

SIS 为一年级以上的学生提供各种课外活动。学生或家长可以在学期开始时从选项列表中选择喜欢的活动。

Genre 类型	Extra Activities 额外活动
Sports 运动	<div> Wushu * 武术 Tae Kwon Do * 跆拳道 Aikido * 合气道 Floorball * 福乐球 Futsal 五人制足球 Basketball 篮球 ...and more! 和更多! </div> <div> Aerobics 健美操 Badminton * 羽毛球 Swim Speed & Technique 游泳速度和技术 Football 足球 Yoga 瑜伽 </div>
Music & Performances 音乐与表演	<div> Hip Hop * 嘻哈 Choir 合唱团 Guitar * 吉他 Drums * 打击鼓 Ukulele * 尤克里里 Artistic gymnastics 艺术体操 </div> <div> Zumba 尊巴舞 Orchestra 管弦乐队 Percussion 打击乐器 Piano * 钢琴 Creative Movement 创意乐章 ...and more! 和更多! </div>



Arts, Creativity & Games 艺术、创意与游戏	Sketching 素描 Creative Arts 创意艺术 Boardgame 桌游 Debating 辩论 Problem Solving 问题解决 Coding 编码 ...and more! 和更多!	Chess * 国际象棋 Playdoh Sculptures 雕塑 Design & Technology 设计与技术 Crafty Creations 巧妙创作 Mandala Drawing 曼陀罗绘图 STEM 科学, 技术, 工程和数学
Academic Support 学术支持	Fun with Vocab 有趣的词汇 Mandarin Fun 有趣的中文 Advanced Mandarin 高级中文 Phonics Enrichment 拼读法加强班 Buddy Reading 好友阅读	Fun with Maths 有趣的数学 Handwriting Club 手写俱乐部 Afterschool EAL 课后英语加强班 Language Presentation Skills 语言表达技巧and more! 和更多!

**Activities that require extra fees for external coach.*

需要外部教练额外付费的活动

Please note that the above-mentioned activities are for reference only and not all the activities are available every term.

请注意, 上述活动仅供参考, 并非每个学期都有所有活动。

Please refer to the Activities Form given by form tutor on the first week of schooling for details.

详情请参阅班主任在开学第一周提供的活动表。



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Fees Structure (AY 2024-25) 费用结构 (2024-25 学年)

No	Fee 学费	Year Group 年级	Amount (RM) 费用	Payment 付款次数	Description 描述
Pay before Entrance Assessment					
1	Registration Fee 注册费用	ALL 全部	1,600	One-time 一次性	Non-refundable. 不退还 70% refundable if the school does not accept the applicant. 如果学校不接受申请人, 可退还 70%。
Pay after received an Acceptance Offer Letter					
1	Enrolment Fee 报名费	Kindergarten 幼儿 Primary School 小学 Secondary School 中学	2,000 5,000 7,000	One-time 一次性	Non-refundable 不退还
2	Security Deposit 保证金	ALL 全部年级	1 term of Tuition Fee 一个学期的学 费	One-time 一次性 (逐年补差额)	Refundable upon graduation or withdrawal with at least given 1 academic term (3 academic months) notice. 毕业可退还或退学时至少提前 1 个学期 (3 个月) 通知方可退还。
3	Resource Fee 资源费	Nursery to Year 2 幼儿园至二年级 Year 3 and Above 三年级及以上	1,500 1,300	Per Annum (Prorated according to intake term) 每年 (根据入学期限按比例计算)	Covers all teaching and school resources. 涵盖所有教学和学校资源。 Does not include student textbooks. 不包括学生课本。
4	Cybersecurity Fee 网络安全费	ALL 全部年级	250	One-time 一次性	Initiatives in keeping students safer from cyber security threats (cyberattacks, data breaches, IT safeguarding process and etc.) 保护学生免受网络安全威胁的举措 (包括网络攻击、数据泄露、IT 保障流程等)
5	Tuition Fees 学费	Nursery 幼儿 (低) Reception 幼儿 (高) Year 1 一年级 Year 2 二年级 Year 3 三年级 Year 4 四年级 Year 5 五年级 Year 6 六年级 Year 7 七年级 Year 8 八年级 Year 9 九年级 Year 10 十年级 Year 11 十一年级	5,700 6,200 7,850 8,745 9,645 10,490 11,365 12,135 12,950 13,395 14,000 14,285 14,920	Per Term 一个学期	3 terms per year 一年三个学期



6	International Fee 国际费用	ALL 全部	2,500	Per Enrolment 每个注册	Visa support services 签证支持服务
					Runner support services 跑者支持服务
					Communication support in a number of languages 多种语言的沟通支持
					Links to Parent Associations representatives in a number of languages 多种语言的家长协会代表链接
					Links to real estate agents 房地产经纪人的链接
					Online entry testing – CAT4 在线入学测试 – CAT4
					Free EAL assessment 免费 EAL 评估
					Student insurance 学生保险
					Note: Stated fee is subject to change if an extra parent applies. 如果有额外的家长申请，费用可 能会发生变化。

Remarks

- Security Deposit to be topped up yearly according to student's year of study, following the tuition fee for the year.
保证金每年根据学生的学习年份、当年的学费补充
- All fees are subject to change without prior notice.
所有费用如有更改，恕不另行通知
- Starting date falls on 5th Week to 8th Week- 70% Pro- rate on Tuition Fee
开课日期为第 5 周至第 8 周 - 学费按比例 70%
- Starting date falls on 9th Week onwards- 40%Pro- rate on Tuition Fee
开始日期为第 9 周起 - 学费按比例 40%



Sibling Discount 兄弟姐妹折扣

Effective January 2018, a **7% discount** is offered on tuition fees for the second younger child per family joining SIS per family, and **10%** for the third child and any more thereafter.

自 2018 年 1 月起，每个家庭加入 SIS 的第二个孩子的学费可享受 7% 的学费折扣，第三个及之后的孩子可享受 10% 的学费折扣。

Upfront Payment Discount 预付款折扣

Effective August 2018, an additional **5% discount** on tuition fees is offered for upfront payment of the full academic year (must be from term 1).

自 2018 年 8 月起，预付整个学年（必须从第一学期开始）的学费可享受额外 5% 的学费折扣。

Payment Method 付款方式

The school accepts school fees payment via online transfer, cheque or cash. The recommended payment method is online transfer and the bank details are as below. You are required to send over the transaction record/ receipt once you have done a transfer for verification purposes.

学校接受通过网上转账、支票或现金支付学费。推荐的付款方式是网上转账，银行详细信息如下。完成转账后，您需要发送交易记录/收据以供验证。

Payable to 付给	: SG Straits International Education Sdn Bhd
Bank Name 银行名	: OCBC Bank (Malaysia) Berhad
Bank A/C No 银行号码	: 730 1334 436
Swift Code 代码	: OCBCMYKL
Bank Address 银行地址	: 36, Lebuhr Pantai, 10300 Pulau Pinang

School Fees Due Date 学费截止日期

Fees are payable termly in advance, due by the first day of each term. A late payment penalty of 5% per month will be charged on the amount outstanding if payment has not been received by the 7th day from the start of the School term.

费用按学期提前支付，并在每个学期的第一天之前支付。如果在学期开始后第 7 天仍未收到付款，将按未付款项收取每月 5% 的滞纳金。



Withdrawal Notice 退学通知

The School requires **one (1) academic term's notice** of a pupil leaving the School, or one (1) academic term's fees in lieu of notice. One full academic term's notice is considered to be **latest by the 7th day from the commencement of the School term**. This one (1) term's notice is in keeping with Straits International School official withdrawal policy. Failure to do so will result in the forfeiture of the security deposit. Where a registered child failed to attend any classes **one (1) month** from the 1st-day start of the new school term without informing the school officially, he/she will be classified (treated) as having withdrawn. All fees paid and the security deposit will be forfeited.

学校要求学生提供一 (1) 个学期的离校通知，或支付一 (1) 个学期的代通知费。最迟在学期开始后第 7 天发出一个完整学期的通知。这一 (1) 个学期的通知符合海峡国际学校的官方退学政策。否则将导致保证金被没收。如果已注册的孩子在新学期开始的第一天起一 (1) 个月内没有上课而没有正式通知学校，他/她将被归类（处理）为退学。所有已支付的费用和保证金将被没收。



Additional Fee 额外费用

Requirement 要求	Description 描述	Fee Required 所需费用
English as Additional Language (EAL) 英语作为附加语言	<p>Students who have been selected to take part in additional English lessons will be charged the following costs. The decision is binding and withdrawal from EAL classes is at the discretion of the Principal. The requirement of EAL will be reviewed by every end of the term.</p> <p>被选中参加额外英语课程的学生将支付以下费用。该决定具有约束力，退出 EAL 课程由校长自行决定。EAL 的要求将在每个学期结束时进行审查。</p> <p>EAL During School – To pick up English support class in reading, speaking and writing during the Bahasa Melayu lessons. 在校期间的 EAL – 在马来语课程期间参加阅读、口语和写作方面的英语支持课程</p> <p>EAL After School – Additional English classes after school are available at between Monday and Thursday, 3.30pm till 4.30pm. EAL 课后课程 – 周一至周四下午 3.30 至 4.30 提供额外的课后英语课程。</p> <p>Online EAL – English support class in reading, speaking and writing for 30 minutes to 1 hour, between Monday and Thursday evenings, ensuring a well-rounded approach to language acquisition that supports their academic and personal growth. 在线 EAL – 周一至周四晚上提供 30 分钟至 1 小时的阅读、口语和写作英语支持课程，确保采用全面的语言习得方法，支持他们的学术和个人成长。</p>	<p>RM1200/ term/学期</p> <p>RM40/ session/次</p> <p>RM100/ session/次</p>
Public Examinations 公开考试	<p>Payable for students who take external examinations in:</p> <p>Year 6 – Primary Checkpoint Tests – English, Maths & Science Year 9 – Secondary Checkpoint Tests – English, Maths & Science Year 11 – IGCSE – 8 subjects required</p> <p>参加外部考试的学生需支付： 6 年级 – 初级定点测试 – 英语、数学和科学 9 年级 – 中学定点测试 – 英语、数学和科学 11 年级 – IGCSE – 需要 8 门科目</p> <p>The estimated fees per subject vary according to the currency and year of tests.</p> <p>每个科目的预估费用根据货币和考试年份的不同而有所不同。</p> <p>*Apply to Double award or Art. Double award 适用于双奖或艺术。双奖</p>	<p>RM275/subject/科 RM330/subject/科 RM650 – RM1250* /subject/科</p>

Books & Uniforms 书本和校服	<p>Students pay for textbooks and exercise books required for each year group. Every student is required to purchase a set of formal school uniform, PE uniform and house T-shirt (to be worn on Fridays and House trips/competitions).</p> <p>学生支付每个年级所需的教科书和练习册的费用。每个学生都需要购买一套正式的校服、体育服和宿舍 T 恤（周五和宿舍旅行/比赛时穿）</p> <p>Bookstore Opening Hours 书店营业时间 Monday, Wednesday and Thursday: 8.00am – 4.00pm Tuesday and Friday : 8.00am – 3.00pm Closed on weekend and public holidays. 周一、周三和周四 : 上午 8 点至下午 4 点 周二和周五 : 上午 8 点至下午 3 点 周末和公众假期休息</p> <p>**The operation hours during school holidays are subject to change. Parents will be notified by email. 学校假期期间的营业时间可能会有所变化。我们将通过电子邮件通知家长。</p> <p>If you wish to check on stock arrival, you may contact Ms. Karthikah at 04 – 611 9242 如果您想查看库存到货情况，请联系 Karthikah 女士：04 – 611 9242</p>	<p>Around RM1,500 for books and uniform 书籍和制服大约 RM1,500</p>
Meals 膳食	<p>Two meals are catered for on-site per day. Parents top up the student's card through Vircle App and the student then uses this as credit to pay for their meals each day. 每天现场供应两餐。家长透过 Vircle 手机应用给学生卡充值，然后学生用它作为额数来支付每天的餐费。</p> <p>Only under exceptional circumstances are students permitted to bring their own food to school, permission for which must be sought in writing from the Principal, and their decision is final. A note from a certified doctor must also be presented if there are medical reasons. 只有在特殊情况下，学生才可以携带自己的食物到学校，必须获得校长的书面许可，并且校长的决定是最终的。如果有医疗原因，还必须出示经过认证的医生的证明。</p>	<p>RM11-17 per day 每天大约 RM11-17</p>
Challenge Week & School Trip 挑战周和学校旅行	<p>A 'Challenge Week' which is part of the extended curriculum of the school will be held every alternate year. This is compulsory for all students. “挑战周” 是学校扩展课程的一部分，每隔一年举行一次。这是所有学生的必需作业。</p> <p>Nursery to Year 2 – Go to day trips within Penang. Year 3 to 6 – Go to local overnight trips within Malaysia. Year 7 to 11 – Either travel within Malaysia or to overseas within South East Asia. 幼儿园到二年级 – 去槟城一日游。 第三至六年级 – 参加马来西亚当地的过夜旅行。 7 至 11 年级 – 在马来西亚境内旅行或前往东南亚的海外旅行。</p> <p>Additional School Trips available to complement classroom learning 额外的学校旅行可补充课堂学习</p>	<p>RM500 – 4,500 depends on destination 大约 RM500 – 4,500 取决于目的地</p>

Library Fines 图书馆罚款	Students who fail to return books within the appropriate time may be fined. Students will be billed for damages or lost books and other resources borrowed from the Library. 未能在适当时间内归还书籍的学生可能会被罚款。如有书籍丢失和其他资源损坏，学生将需要支付费用。	
Additional Administrative Fees 额外行政费	For non-routine administrative tasks requested from the School (e.g. school trips, the issuance of archive certificates or unusual examination requirements), an appropriate fee will be assessed and agreed in advance. 对于学校要求的非常规行政任务（例如学校旅行、颁发档案证书或特别考试要求），将评估并提前商定适当的费用	

Updated as at 16/8/2024

更新于 2024 年 8 月 16 日

